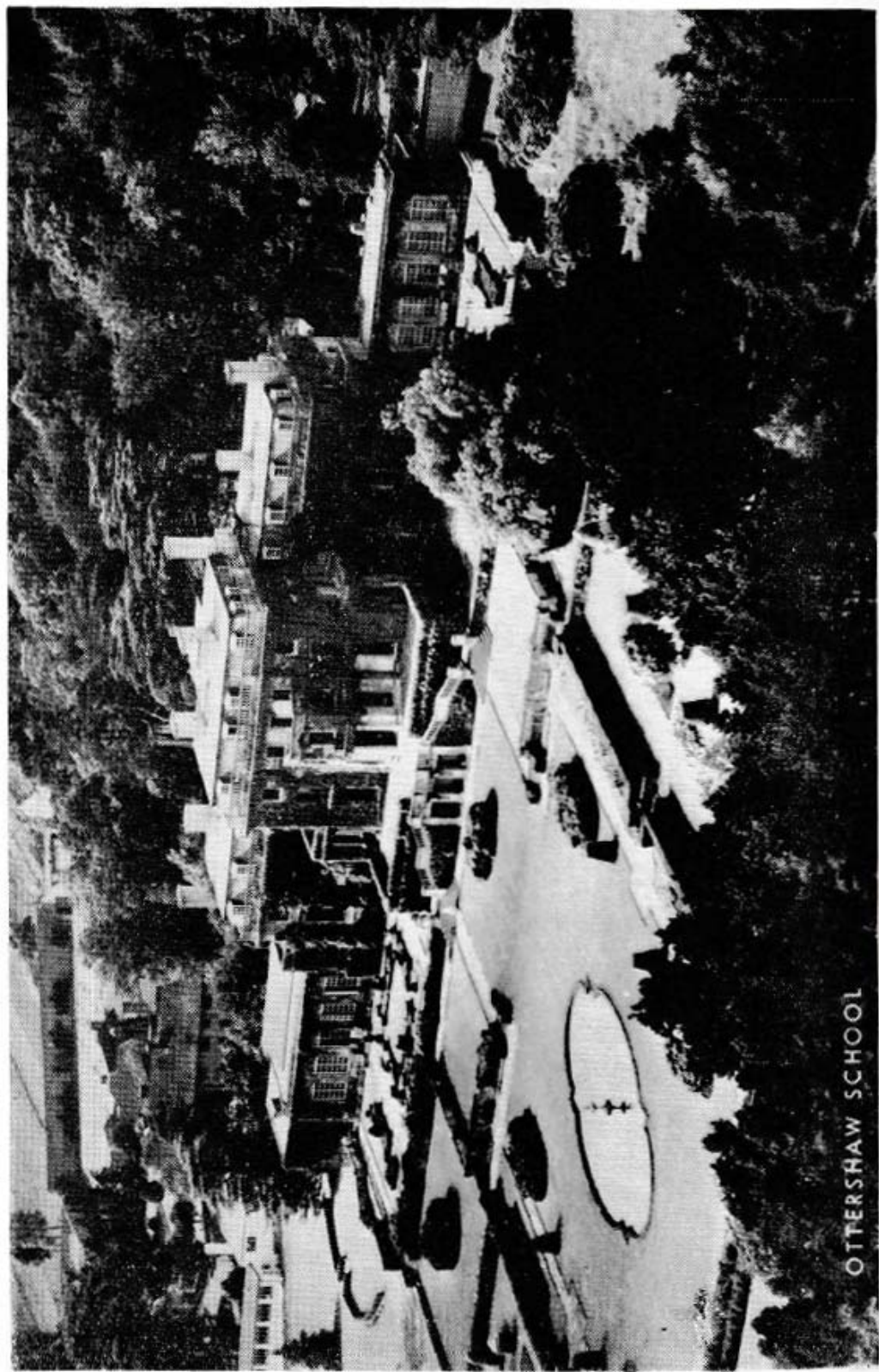




OTTERSHAW SCHOOL





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THE MANSION AND FORMAL GARDEN

OTTERSHAW SCHOOL

IN 1944 the Surrey County Council decided to provide a Boarding School for boys of 12 to 18 years of age—the first school of its kind in the country to be entirely in the hands of a Local Education Authority. Ottershaw Park, a house built in 1910 and later used as a private boarding school, was bought and, as soon as it had been vacated by its war-time occupants, was re-adapted to accommodate the Headmaster, three Assistant Masters and 120 boys.

At the beginning of 1948, Mr. A. E. Foot, C.B.E., who had just relinquished the Headmastership of the Doon School at Dehra Dun in India, took up appointment as first Headmaster of the new Ottershaw School, and in the following September the first 70 boys arrived. The formal opening by the Minister of Education (The Rt. Hon. George Tomlinson) took place on October 19th. Numbers soon rose to the maximum possible in the Mansion and plans were made for the building of a pair of boarding-houses in the grounds, with the intention of raising the total places to 240. The first of these houses, West House, was opened in 1951, the second, Tulk House, in 1962.

Mr. Foot retired in August, 1964. He has been followed by Mr. A. E. R. Dodds, M.A., formerly a Housemaster at St. Peter's School, York.

The School, midway between Woking and Chertsey, stands in its own grounds of 148 acres, partly playing-fields, partly cultivated and partly woodland. Classrooms, Laboratories, Workshops, Art-rooms and a Gymnasium are provided in buildings adjoining the Mansion. In the Houses the boys' study rooms are furnished with "Toyes" on the Winchester College plan; these provide a certain amount of privacy for each boy and also a place where he can keep his books and other property. The Dormitories vary in size from three to ten beds. In the Mansion are the Assembly Hall (in which, until a chapel is provided, School Services are held), and a heated Swimming Bath available throughout the year. The School Hospital (in charge of a Trained Nurse) is in Tulk House.

There are four Houses, each of about 60 boys, and a boy's Housemaster takes a personal interest in his progress in all aspects of School life. He is assisted in this by a Tutor, to whom a boy is allotted for the whole of his school career and who interests himself particularly in the boy's work. Parents are encouraged to consult a boy's Housemaster and/or Tutor, whenever they wish, and the Headmaster is always pleased to see parents by appointment.

In September 1971 a Sixth Form block, built by the boys, will be opened. Members of the Second-year Sixth will each have a study/bedroom in this building, and there will also be a Common Room, a Changing Room and a small kitchen.

REGISTRATION, ADMISSION, FEES, ETC.

Only a boy resident in Surrey may be considered for entry, unless he is a son of a member of H.M. Forces or his parents are normally resident abroad. (Applications may be made on behalf of boys resident in the new London Boroughs which were formerly part of Surrey, but the Borough Education Committee concerned must approve the application.)

Parents or guardians may at any time inform the Headmaster of their wish to send a boy to the School and of their intention to make a formal application in due course.

The Headmaster will send to the parent or guardian of a boy on the registration list, in the November before he becomes eligible by age, the full application form, which should be filled up, countersigned by the Head of the boy's present school, and sent to the Headmaster by February 1st.

Where practicable, all applicants will be interviewed at their present school during February and March, and the selected list will be published by about the end of April.

There will also be a notification in the press and to Surrey maintained schools during December of the vacancies to be filled. About half the total places will be allotted to boys who are in special need of boarding school education. The Surrey Education Committee offer some places to the sons of Members of the Armed Forces who are sponsored by other Education Authorities.

Boys will be admitted between the ages of 12 and 14 years and will be expected to remain until they sit for subjects in the General Certificate of Education at Ordinary level, which is usually taken during the year in which a boy will be 16. Those who are likely to profit by a longer school life are encouraged to stay on after this examination and most of those will take the General Certificate at Advanced level.

The boarding fee is payable by the parent or guardian in advance for each term in accordance with the arrangements of the Surrey County Council. The inclusive boarding fee will pay for the activities available to all boys and will cover hair-cutting, laundry and ordinary soap. Items of a personal nature, such as shoe repairs, toilet

requisites, clothes required during the School term, marking tapes, fares, etc., will be charged to the parent's or guardian's personal account. Special music lessons, special material used by a boy in workshop or art school and private athletic equipment will be charged to this account. Such items must be previously sanctioned by the parent or guardian in writing. Particulars regarding parental contribution towards the cost of boarding are enclosed.

Boys should have not less than 3s.0d. nor more than 5s.0d. per week pocket money. All money in a boy's possession at the beginning of the term must be paid into the Housemaster's bank. Any balance beyond that necessary for the allowance is known as private money, and is available for subscriptions to School Societies, and for any exceptional expenditure. It is difficult for a boy to manage on less than ~~£~~ a term private money. The stamps for one letter a week to a parent will be debited to the parent's personal account. There is a tuck-shop for the sale of sweets, the profits of which go to the School Fund, and a boot-store for laces, polish and toilet articles: essentials are charged to the parent and only non-essentials to boys.

43 ~~Before the first term an advance of £15 is payable to the County Treasurer towards the School uniform clothes supplied by Bentalls. For subsequent terms the deposit is £5 to cover personal expenses for the rest of the time the boy is at school.~~

School books are supplied by the School and issued on loan to the boys. If books are lost or damaged, the boy will have to pay for their replacement. Stationery is issued as needed free of charge, but any waste will be paid for from pocket money. If costs are too great to be met from pocket money the balance will be charged to the parent's account.

Parents are always welcome at the School to watch matches or to attend School functions, and there is a Social Committee which organises fund-raising and social activities. A group of parents also help to run a second-hand shop at the School, where clothing in good condition may be bought and sold. The shop is open on the first and last day of term, but boys may obtain articles from it at any time during the term.

ORGANISATION AND CURRICULUM

The curriculum is designed both for boys who will follow the usual academic course leading to the University or to a profession, and also for those who need a less academic education. All boys take the

General Certificate of Education at Ordinary level but the number and nature of the subjects taken are decided according to a boy's ability.

In the first three years all boys do the same curriculum, with the exception of some who do Latin or German; these boys do no Geography. In the Fifth Form all work is done in sets and a number of options are available.

The subjects which can be taken at Ordinary level are:—

English Language, English Literature, Latin, French, German, History, Geography, Mathematics, Physics, Chemistry, Biology, Art, Technical Drawing.

All boys do some work in the Workshops, even if they do not take a practical subject in the G.C.E.

In addition to the above subjects all boys do *Divinity, Music and Physical Training.

Boys in the VIth Form are able to take all the normal subjects at the Advanced level according to their capacity.

Lessons are given by visiting teachers on the piano and other orchestral instruments: the present charge for music lessons is ~~6~~ 7 guineas ^{£7.50} per term, but there are two scholarships given annually which reduce the fee by half.

The Workshops, Art Room and Pottery Room are available for all boys outside School periods for the development of hobbies.

WEEK-DAY TIME-TABLE (approximate)

a.m.

6.30 First bell.

7.10 Parade for before-breakfast duties.

7.50 Breakfast.

8.35 Assembly.

p.m.

1.0 Lunch, followed by half-hour's rest on beds.

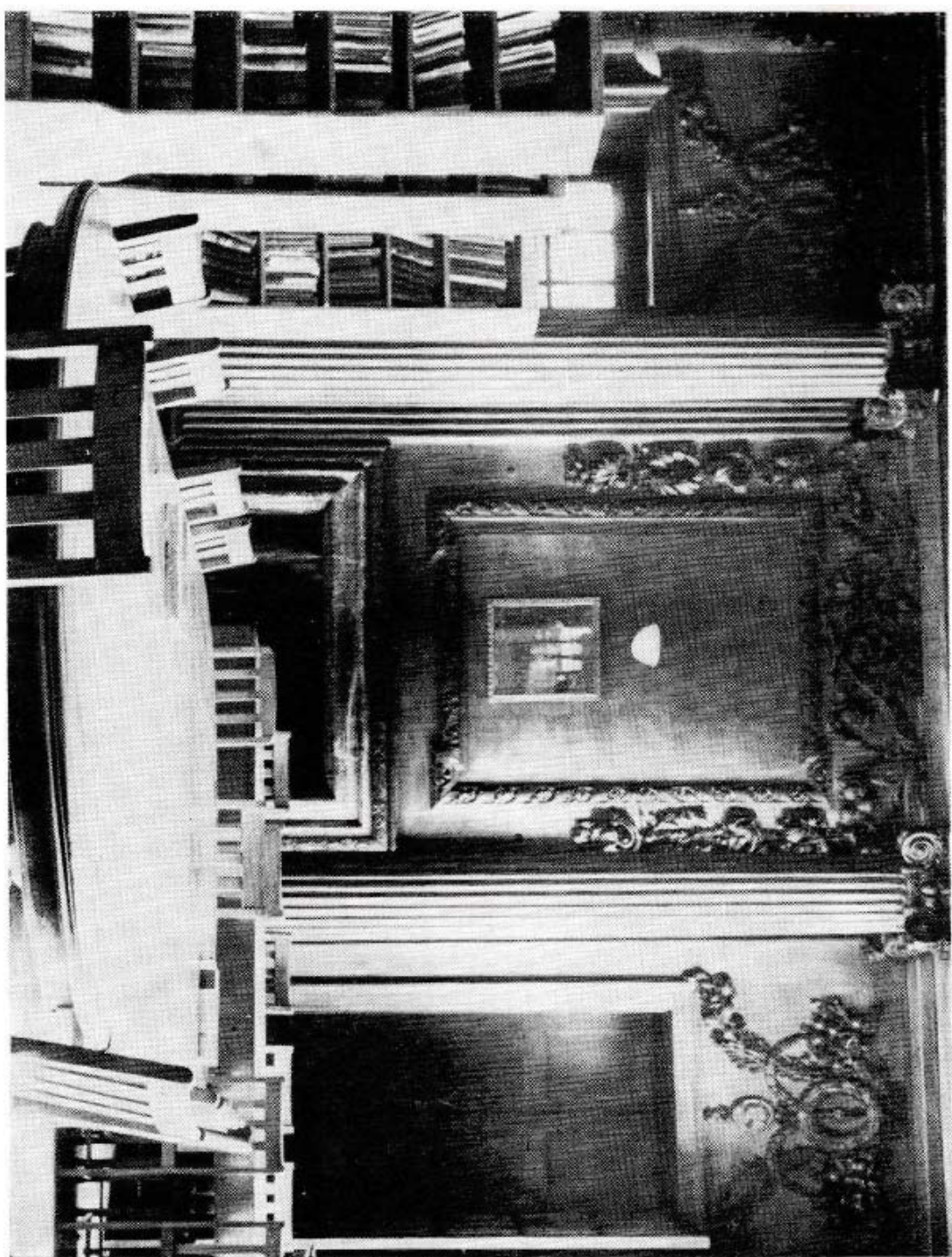
6.20 Supper.

8.40 Prayers (9.0 in Summer), followed by a snack.

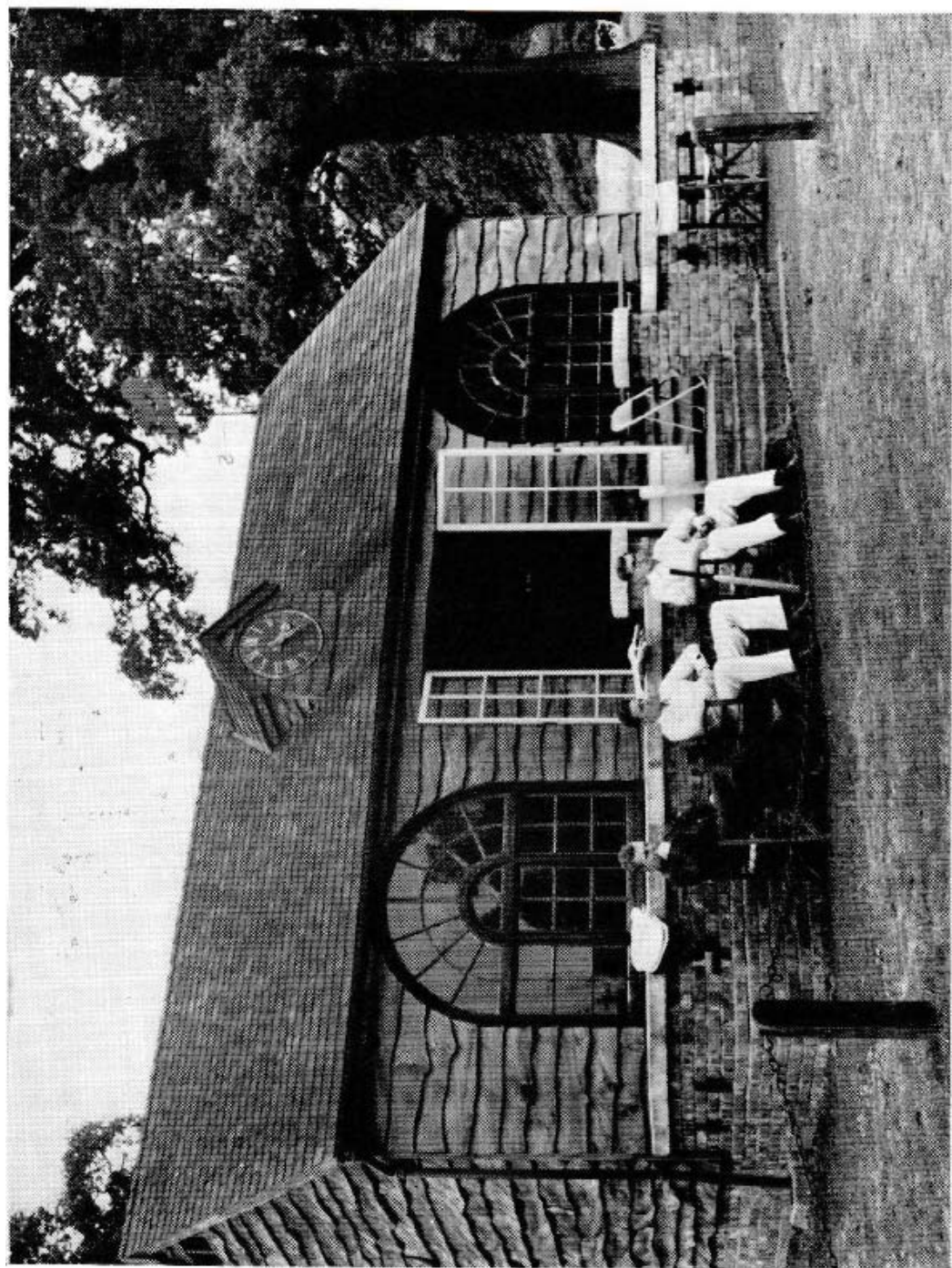
Lights out according to age.

On Monday, Tuesday, Thursday and Friday there are five School periods in the morning and two in the afternoon. On Wednesday and Saturday there are five periods in the morning and none in the afternoon.

*The arrangements for Divinity are in accordance with the provisions of the Education Act, 1944, for Religious Instruction in County Schools, teaching being given by members of the Staff in accordance with the Surrey County Council's Agreed Syllabus.

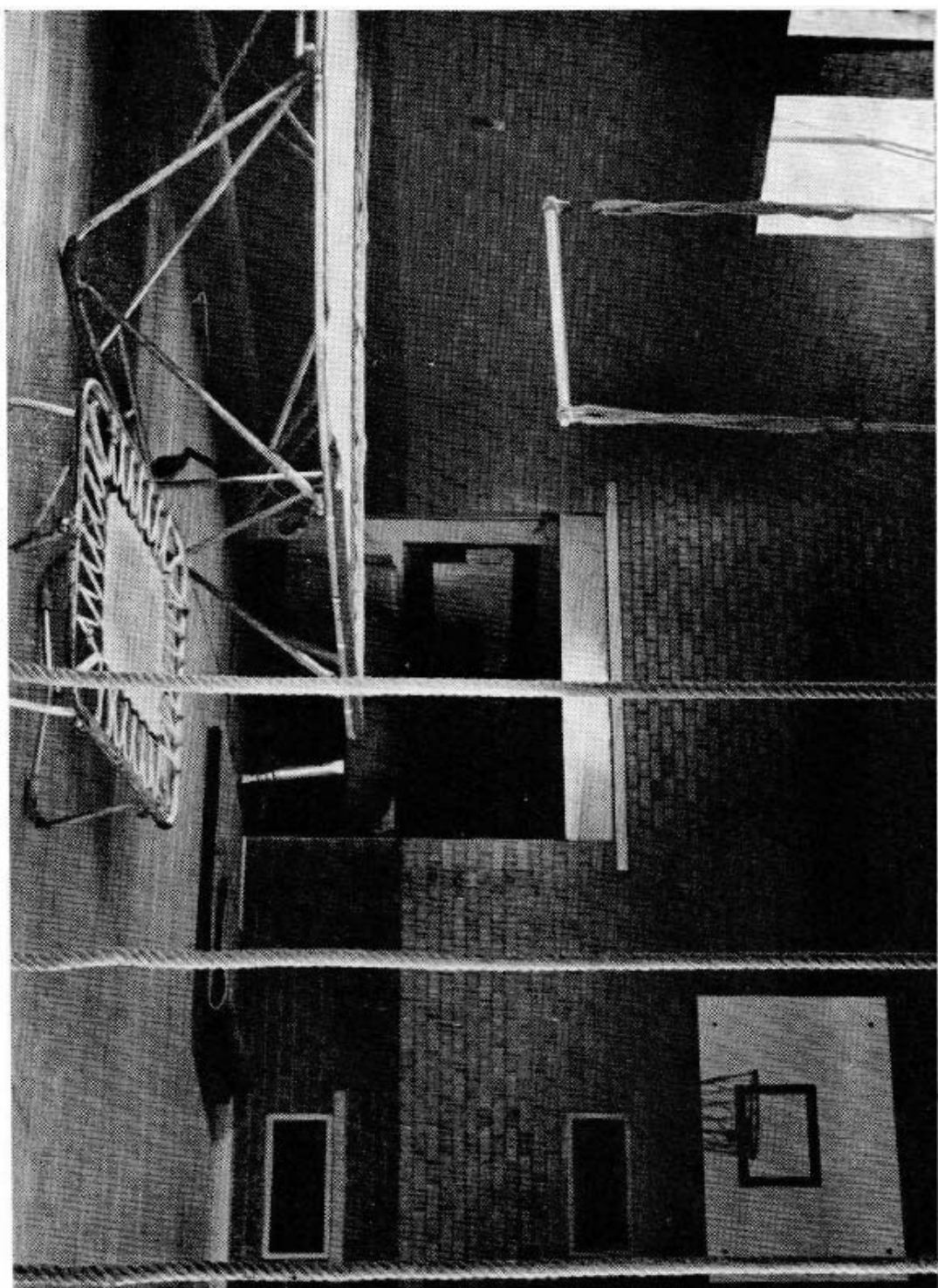


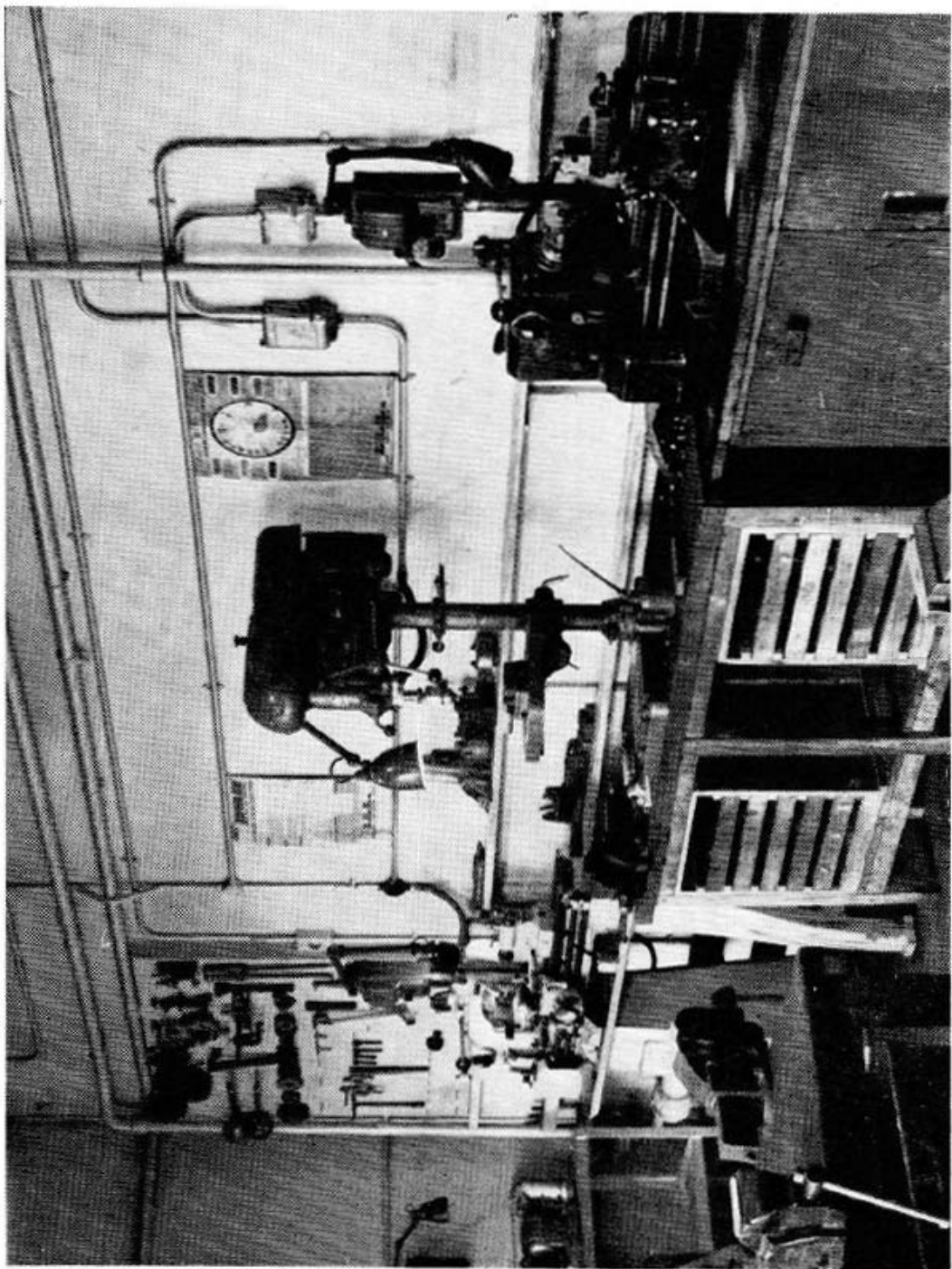
THE LIBRARY



CRICKET PAVILION BUILT BY THE BOYS IN 1953

THE GYMNASIUM





THE WORKSHOPS

On Sunday there are usually no organised activities in the morning so that boys are free to attend places of worship of various denominations in the neighbourhood.

One and a half hours' homework is set on each day from Monday to Saturday.

SUNDAY ARRANGEMENTS

Ottershaw is not attached to any religious denomination and the arrangements for religious worship, like those for religious instruction in the School, are as provided by the 1944 Education Act. It is hoped that parents and guardians will encourage boys to continue at School the personal practice of religion according to the denomination in which they have been brought up and will inform the Headmaster of their wishes as to the place of worship to be attended on Sunday morning.

A non-denominational service, lasting about 30 minutes, is held in the Assembly Hall each Sunday, either at 10.30 a.m. or at 7.40 p.m. Parents are welcome at all services.

DUTY SQUADS—ESTATE WORK, GAMES, ETC.

Three-quarters of the boys are allotted to squads of six, one boy being in charge. Each squad has certain duties to perform for a week, changing over to new duties on Monday. The duties comprise:—Servers (who lay tables and bring in food); Sweepers (who sweep the public rooms before breakfast); Household Maintenance (care of panelling, etc., in Houses); Workshop Maintenance (sweeping Workshops, arranging and sharpening tools); and others who keep the outside of the buildings free from litter and arrange the Hall for Sunday Services, Lectures and Entertainments.

The remaining quarter of the boys have individual tasks requiring continuity, such as assistants to the Housekeeper, hospital orderlies, care of Laboratories and Art School, collection of laundry, clocks and bells, and care of sports equipment.

Each boy is allotted to a squad for outdoor work on one afternoon in the week. The tasks comprise:—care of pitches and playing fields, gardening, construction of paths, woodcutting, etc., and the work of the Young Farmers' Club.

It is hoped that by these means every boy will learn to take a pride in the state of his surroundings and that leadership of squads,

coupled with the Prefect system, will provide training both in initiative and in the wise use of authority.

Rugby football is played in the Autumn Term. Association and some Rugby in the Spring Term, Cricket in the Summer Term. There are Athletics, Swimming, Boxing, Lawn Tennis, Golf and Squash Rackets all the year round.

There is a Contingent of the Combined Cadet Force in the School, membership of which is voluntary.

A boy is not allowed to bring back a bicycle for his first three terms but may do so subsequently with the Headmaster's permission: this permission may be withdrawn at any time.

Boys may train for the Duke of Edinburgh's Award, and many boys take the tests of the Royal Life Saving Society. There are Clubs or Societies concerned with Chess, Dramatics, Modelling, Modern Languages, Science, Music, including a choral group and an orchestra, Natural History, Radio, Sailing, Stamp Collecting, Photography, Young Farmers, and Bridge.

CAREERS

Careers guidance is given to any boy who desires it and careers literature and information are always available. Visits by representatives of firms and professions are arranged and groups of boys visit works and industrial establishments. Boys are also encouraged to attend Short Works Courses in the holidays.

OLD BOYS' SOCIETY

There is a flourishing Old Boys' Society, which organises teams to play against the School and occasionally for other matches, and an Old Boys' Dance is held annually at the School. There is also an Old Boys' Rugby Club.

VISITORS

Parents and guardians, and friends for whose visits parents have sent written authorisation to the Headmaster, may visit boys on Sundays except that new boys (for their own sake during the period of settling in) will not be allowed to go out with parents or friends before their fourth weekend at the School; visits during this period

should be avoided. Boys will not normally be allowed out of a School class or away from an organised game to see a visitor.

LEAVE-OUTS

Boys may have up to three leave-outs a term; these may start on Saturday evening when there is no morning service the next day, and in this case boys may sleep at home. There are three or four morning services a term; on these days a boy may have a leave-out from 11 a.m. to 8.30 p.m. There is also a half-term weekend in the Autumn and Summer Term.

TELEPHONE

There is a coin-box telephone in the School but no incoming calls are accepted; parents who wish to contact a boy urgently should ring his Housemaster.

SICKNESS

In accordance with the provision of the School Medical Service the general physique and the teeth of all boys are examined regularly. The School doctor visits the School hospital once a week and whenever there are boys ill in bed. If a boy is admitted to the School hospital a communication is sent to the parent or guardian and subsequently a card is sent daily as long as he has a temperature and finally when he is discharged.

ADDRESS OF SCHOOL FOR CORRESPONDENCE

OTTERSHAW SCHOOL,
CHERTSEY,
SURREY.

TELEPHONES

Headmaster: Ottershaw 2648	North House: Ottershaw 3256
(during Office hours only)	East House: Ottershaw 2460
School Office: Ottershaw 2245	West House: Ottershaw 3216
	Tulk House: Ottershaw 2349

TRANSPORT

There is a thirty-minute service (Aldershot & District 48 and 48A) from Chertsey to Woking via The Otter Hotel and a thirty-minute service (London Transport 461A) from Walton via Addlestone to The Otter.



WEST AND TULK HOUSES

OTTERSHAW SCHOOL

GOVERNING BODY

Mr. T. Irvine Smith, O.B.E. (Chairman).

Brigadier R.P.G. Anderson

Brigadier H.W.L. Cowan, D.S.O., O.B.E.

Major J.M. Crawford, M.C.

Mrs. M. Davison

Mr. M.D.B. Farmiloe

Mr. A.E. Fellowes

Mrs. K.C.S. Garrett

Mrs. G.I. Habershon

Mr. R.C. Lawson

Mr. G.E.C. Pease, M.B.E.

Mr. T. Irvine Smith, O.B.E.

Mr. W.J. Thornton

} Representing
Surrey County
Council.

Dr. F.E.A. Manning, C.B.E.,
M.C., T.D.,

Nominated by the Senate of
London University.

Mr. J.C. Thomson,
M.C.

Nominated by the Governing
Body of Charterhouse.

Clerk to the Governors:

J.W. Henry, M.A. (Chief Education Officer),

County Hall, Kingston upon Thames.

Telephones:

Headmaster and

School Secretary: OTTERSHAW 2648

Bursar: OTTERSHAW 2245

Masters' Common Room: OTTERSHAW 2759



Headmaster: A. E. R. Dodds, M.A., J.P.

OTTERSHAW SCHOOL

CHERTSEY

SURREY

KT16 0QQ

The Headmaster acknowledges receipt of your application form.